



## MEETING AGENDA

June 23, 2026

4 p.m.

1. **Call to Order** and accept proof of publication of notice of meeting.
2. **Approve Minutes** of the meeting held on March 24, 2026.
3. **Open Forum/Public Comment:** The Health Facilities Authority allows any person to speak regarding agenda items other than ministerial or information only matters. Speakers must complete the speaking request form prior to the start of the meeting. Each speaker or group representative is limited to three (3) minutes of speaking time. Speakers shall refrain from abusive or profane remarks, disruptive outbursts, protests, or other conduct which interferes with the orderly conduct of the meeting.
4. **Financial Matters:**
  - a. Report on Operations for the period January 1 to March 31, 2026
  - b. REAP request for grant funds
  - c. Grant Policy and Guideline revisions
5. **Routine Authority Business:**
  - a. Update on 2020 Baptist Bonds and IRS Examination
  - b. Recap of Spring 2026 NAHEFFA Conference
  - c. Board Member nominations to replace Mr. Franklin.
  - d. Fall 2026 NAHEFFA Conference – Santa Barbara, CA  
The Mar Monte Hotel, October 4-7, 2026

**Next Scheduled Meeting of the Authority – August 25, 2026**

**ESCAMBIA COUNTY HEALTH FACILITIES AUTHORITY  
MEETING MINUTES  
March 24, 2026**

**Members in Attendance:**                    **Jim Hall**  
   **Susan Ashby**  
   **Keith Bullock**  
   **Eugene Franklin**  
   **Jean Tucker**

**Others Present :**                            **Virginia Yeagle, Administrator, CPA**  
   **Michael Stebbins, General Counsel**

---

**1. Call to order and accept proof of publication of notice of meeting.**

Chairman Hall called the meeting to order at 4:00pm. The Board members in attendance were Mr. Gene Franklin, Mr. Keith Bullock, Ms. Jean Tucker and Ms. Susan Ashby. Also in attendance was Virginia Yeagle, Administrator and Mr. Michael Stebbins, General Counsel.

Notice of the meeting was published in the BCC weekly meeting notice in the Pensacola News Journal, on the Authority’s website, and a meeting notice was posted on the front door at the Authority’s office.

**2. Approve Minutes of the meeting held on January 27, 2026.**

Motion was made by Ms. Tucker and seconded by Mr. Franklin to approve the minutes as presented. Motion passed unanimously.

**3. Open Forum/Public Comment: None**

**4. Financial Matters:**

**a. Presentation of audited financial statements for fiscal year 2025 by a representative from Saltmarsh, Cleaveland & Gund, and acceptance of same by the Authority Board.**

Ms. Allison Jones from the auditing firm Saltmarsh, Cleaveland & Gund presented the fiscal year 2024-25 audited financial statements. Ms. Jones reviewed in detail the audit report and financial statements as well as the compliance reports and management letter. Ms. Jones explained the Board’s responsibilities for the financial statements compared to the responsibilities of the auditors for the financial statements. Ms. Jones reviewed sections of the report, the MD&A, financial statements, notes to the financial statements and the supplement disclosures required under governmental accounting standards. Ms. Jones expressed appreciation for the cooperation she and her staff received during the audit from Ms. Yeagle. There were no questions from the Board. Ms. Ashby made a motion to accept the audited financial statements as presented, Mr. Bullock. Ashby seconded the motion. Motion passed unanimously. Ms. Jones left the meeting at this time.

**5. Routine Authority Business:**

- a. Update on NAHEFFA Spring 2026 Conference – April 12-15, 2026, on Pensacola Beach, FL, Hilton Hotel.

The conference registration and fee has been paid for all Board members, so attendance is encouraged. The conference agenda was provided to the Board members and speaker assignments were made. As the host Authority for the conference, it is important for Board members to attend as many sessions as possible and interact with conference attendees. Board members will be reimbursed for their hotel, parking and transportation costs for the conference.

**Meeting adjourned at 4:40 pm**

**Next Scheduled Meeting of the Authority: June 23, 2026 at 4pm.**